

Timetable - Bramber Neighbourhood Plan (updated September 2018)

Tasks	Who?	Each month is divided into chunks of two weeks			
		Sep	Oct	Nov	Dec
Site Assessments					
Housing Needs Assessment to be signed off by Locality and uploaded to the website	Locality				
Write to landowners to ask for any missing information	SG				
Contact Locality to find out if possible to verify site assessments (independent check)	SG				
(Consider any further sites that come forward up to Reg 14)	SG/AE				
Undertake site visits/any additional research to complete any missing information on the site assessment forms	SG				
Contact HDC and SDNPA to seek their views on the sites put forward	SG				
Once full information received, SG to consider which sites they think offer opportunities	SG/AE				
Vision and Objectives					
Finalise draft vision and objectives - to agree for next meeting	RP/AE				
Email V&O to the mailing list to ask for views - it might be worth including a very brief online survey (surveymonkey) to seek support for each bit	SG				
Policy development					
AE to draft initial set of policies based on draft Plan to date and additional findings	AE				
Focus groups to comment on draft policies	SG				
AE to provide templates to Focus Groups to help collate any missing evidence - e.g. Green Spaces pro forma; housing design; heritage asset protection	AE				
Infrastructure Delivery Plan - BPC to consider at meeting on 5 September and share outcomes with the group - to explore whether this can be included in the NP	BPC/SG				
Following public meeting, SG to consider community feedback on sites and policies	SG/AE				
Based on feedback discussion, preferred site and policy options to be drafted	AE				
Initial draft of maps produced	AE				
Finalise evidence base	SG/AE				
Submit to HDC (and SDNPA) for healthcheck	SG				
Amend Plan based on Healthcheck findings	SG/AE				
Community engagement					







