



CONTACT – Liz Trundle, Parish Clerk

EMAIL – clerk@bramber-pc.gov.uk

Dear Councillors,

You are duly summoned to an Ordinary Council Meeting of the Bramber Parish Council that will take place at the Beeding and Bramber Village Hall (Bramber Room) on Wednesday 2 September 2026 at 7:00pm. A meeting shall not exceed a period of 2 hours, unless by agreement of the majority of Councillors present.

Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair. Please note that this is a meeting held in public; not a public meeting.

25 August 2026

AGENDA

125. Apologies for absence

126. Declarations of interest.

127. Minutes of the previous Ordinary Council Meeting.

128. Public session.

129. Matters arising.

- a. Bramber Society use of general store – insurance cover, update the Clerk.
- b. Firebreak behind mobile home park & adjacent ‘unowned’ land - update the Clerk.
- c. Replacement Queen’s Canopy Tree at the King’s Meadow - update the Clerk.
- d. River Run – closure of Bramber carpark & additional resident parking, update the Clerk.
- e. WSCC Highways request - topic for briefing – instalment of the village gateway at the foot of Clays Hill, update the Clerk.
- f. Finger post to guide walkers as they come away from the White Bridge, update Cllr M Croker

130. Reports.

- a. HDC – HDC Councillors to report.
- b. Joint Parishes Neighbourhood Wardens – (The Clerk and Cllr S Blakelock).
- c. Joint Parishes Climate Action Group (JPCAG) – (Cllr A Blakelock).
- d. Joint Parishes Cemetery Committee – (Cllr Green and Cllr S Blakelock).
- e. Joint Parishes Youth Committee – (Cllr Bayford).
- f. HALC/WSALC – (Cllr A Blakelock and Cllr Kitson).
- g. English Heritage/Bramber Castle - (Cllr Green).
- h. Village Hall - (Cllr Tilley).

- i. Website – (Cllr Tilley).
- j. Patient Participation Group – (Cllr Bayford).
- k. SDNP – (Cllr D Croker).
- l. BPC Emergency Plan – (Cllr Bayford).

131. Finance and Governance.

- a. To accept and sign off payments and invoices for July 2026.
- b. To agree and accept payments for September 2026.
- c. To agree and accept the reconciled accounts for June, July and August 2026.
- d. External audit for end of year Accounts 25-26 – update the Clerk.
- e. To discuss and agree BPC's response to the HDC Community Governance Review draft recommendations.
- f. Asset transfer - update, the Clerk.
- g. S106 grant application for the replacement toilet door – to discuss & agree BPC 'contribution' to Springboard S106 application - update the Clerk & Cllr M Croker.
- h. Donation request from the Bramber Society.
- i. To discuss and agree BPC IT Policy 2026.
- j. To discuss and agree an interim BPC internal audit in November 2026.

132. Planning applications – none at the time of printing.

133. Other Planning matters.

- a. To note BPC planning comments agreed by email – DC/26/1262 & DC/26/1289

134. Highways and Public Rights of Way.

- a. Speedwatch – update, Cllr S Blakelock and Cllr Kitson.

135. Correspondence.

- a. To discuss and agree BPC's response to questions submitted by the Coombe Drove residents group regarding DMMO for PROW 3802.
- b. Other correspondence.

136. Other Parish Matters

137. Items for inclusion on the next agenda.

138. Date of the next meeting:

Ordinary Parish Council meeting – Wednesday 7 October 2026 at the Beeding and Bramber Village Hall commencing at 7:00pm.

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film and/or record the meetings of Bramber Parish Council. Members of the public are also advised that by attending a meeting or video conference of the Council, they give their consent to being filmed and/or recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply must be PAT tested.