

BRAMBER NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Bramber & Beeding Village Hall

Wednesday 17th April 2019 at 6.30pm

Present: Cllr Roger Potter, Cllr Mick Tilley, Cllr Mike Croker, Mrs Paddy Robson, Mrs Brianne Reeve, Mrs Christine Supiot

Members of the public: Cllr Dave Kitson (Housing FG)

Notes: Rebecca Luckin

NOTES

1. **Apologies for absence**

Apologies were received and accepted from Cllr Sarah Green, Mrs Rachael Rainbow, Mrs Alison Eardley (Consultant).

2. **Declarations of interest**

None for this meeting.

3. **Notes of the previous meeting – 28th February 2019**

a) Cllr Croker **proposed** that the notes of the previous meeting be approved as a correct record of the meeting. **Seconded** by Mrs B Reeve. **Agreed.** The minutes were duly signed by the Chairman.

4. **Matters arising**

- a) Note NP expenditure against grant – actioned
- b) Request technical support from Locality re Design Codes – actioned
- c) Focus Groups to work with consultant regarding approach to AECOM and Design Codes – Agenda item.

The Chairman adjourned the meeting

5. **Open Forum**

The Chairman reconvened the meeting

6. **Chairman's announcements**

None for this meeting.

7. **Publicity / Community Engagement**

a) Steering Group members provided information to the public at the Upper Beeding Showcase on 6th April.

8. **Focus Group updates, policies and proposals**

a) Housing & Development – Mrs P Robson provided a report – attached to these minutes as **Appendix One.**

The Housing Focus Group will discuss options and proposed potential housing numbers with the site developer.

b) Environment & Countryside – Cllr Tilley provided a report attached to these notes as **Appendix Two.**

Policies were discussed including the topics of bio-diversity, green corridors, renewable energy options, flood risk minimisation and landscape protection. Further guidance will be sought from Alison Eardley, NP Consultant.

c) Tourism, Commerce & Heritage – Focus Group policies are being drafted.

d) Transport (Highways & PROWs) – Cllr Croker reported that the Focus Group had considered the need for additional public car parking space. It had noted that such was not encouraged by the SDNPA in the Bramber parish area of the park: they would prefer visitors to use public or non-motorised transport. However, there was support from the Steering Group for a Public Car Parking Policy which will propose additional car parking space, outside of the SDNP, to encourage tourism to the area, mindful of environmental concerns.

9. **Community Facilities Policy**

Nothing to report for this meeting.

10. **Neighbourhood Plan Finance**

a) Finance update – Grant income - £9,000. Expenditure - £3,585.36 (+VAT £636.49)
Balance = £4,221.85

11. **Call for Sites**

a) Progress update – Technical support has been requested from Locality, regarding the drafting of Design Codes.

b) AECOM Technical Assistance regarding Design Codes – Steering Group Members to consider and agree approach to AECOM.

Consultant Alison Eardley had advised that Design Codes should be generic and applicable to any potential development site in Bramber. The matter will be discussed further when AECOM confirm their offer of support. Design Codes can refer to style, materials, architectural features, parking provision, environmentally sustainable features etc.

c) Agree next actions – Steering Group members to discuss Design Code options with AECOM.

Action Put AECOM in touch with Steering Group members, when a response is received Clerk

12. **Plan Programme**

Action Ask AE for updated Plan Programme to be uploaded to Dropbox Clerk

13. **Correspondence**

a) Steering Group Members to consider and agree regarding a response to an HDC letter regarding the future of Neighbourhood Planning. SG Members to make recommendation to Full Council, prior to a response to HDC by 31st May 2019.

Steering Group members **agreed** that they would continue with Neighbourhood Plan work for the time being and will review again when the date has been fixed by HDC.

Action Item for the next agenda Clerk

b) CPRE – link to presentation provided.

c) Letter from member of the public regarding Clays Hill proposal and Kingsmead site. Steering Group members noted the contents of the letter and noted that the SDNPA has no allocation of housing numbers for Bramber. During discussions regarding proposed gifting of the land to the community, the Parish Council had not been identified as the recipient of the gift, it could be gifted to a charity or management committee.

Action Ask NK if this is a valid scenario to put forward in a NP Clerk

Action Respond to the member of the public Cllr Potter

14. **Items for the next agenda**

a) Update on FG policy progress

b) Steering Group Members to consider and agree approach to AECOM regarding Design Codes.

c) Steering Group Members to consider and agree regarding a response to an HDC letter regarding the future of Neighbourhood Planning. SG Members to make recommendation to Full Council, prior to a response to HDC by 31st May 2019.

15. Date of next meeting – 6.30pm Wednesday 29th May 2019

The Chairman closed the meeting at 8.10pm

Signed:
Chairman

Date:

Appendix one – **to be attached**

Appendix two

Environment & Countryside Focus Group - Report (17/04/19)

The group met last week and initially considered the "Croker Plan" alternative for the Clays Field development. Although strictly not directly applicable to the group, we felt that it had merit especially from the point of view of vehicular access and the view of the houses on both Goring Road and Castle Lane. We agreed that a roundabout to slow traffic and aid entrance to and exit from the development was essential and were in agreement that retaining 75% of the field in "public" ownership was preferable to 100% of it being closed to general access.

We then went on to consider a number of possible policy areas - currently these are just areas of concern and at a later date we will obviously have to flesh them out. With regard to Green Infrastructure we agreed that trees, hedges and roadside verges were all important with priority given to those at the beginning of the list just given. On Planning Issues we felt that green corridors were essential and developers should be encouraged to provide hedgehog holes, communal ponds, swift bricks, house martin nests, bat boxes, etc. A related subject was Flora and Fauna but although biodiversity should be increased, we currently have no further suggestions other than insisting that invertebrate surveys are carried out before development can begin.

For Renewable Energy we were in favour of solar panel installation but could not see how we could encourage solar farms, wind farms or bio-digesters. Further work needs to be done to see if it's viable to encourage solar tiles rather than panels. Flood Risk Minimisation is another obvious area for environmental policies with surface water drainage a priority - permeable driveways are an obvious area of encouragement.

Lastly, we reviewed a number of possible Landscape Views that we should like to see preserved. A number of the candidates that were shown on the drop-in slides were discarded as "nice" but not "iconic". We were uncertain how an "iconic" view was defined and would like guidance from our consultant.