

Bramber Parish Council
Bramber Brooks Management Committee Meeting
Bramber & Beeding Village Hall
10th June 2019 at 6.30pm

Committee Members Present: Cllr Roger Potter (Chair), Cllr Mick Tilley, Cllr T Bignell, Mrs Brianne Reeve, Mr Jefferson Cann, Mrs Kate Cann, and Mr John McCarthy.

Members of the Public Present: 1

Minutes: Rebecca Luckin (Clerk)

MINUTES

1. Election of Chairman

a) Cllr Tilley **nominated** Cllr Roger Potter. **Seconded** by Mr J Cann. **Agreed**

2. Election of Vice Chairman - deferred

3. Apologies for Absence

a) Apologies were received and accepted from Cllr Green.

4. Declarations of Interest

None for this meeting.

5. Minutes of the previous meeting – 14th March 2019

a) Cllr Tilley **proposed** that the minutes of the meeting of 14th March should be approved as a correct record of the meeting and duly signed by the Chairman. **Seconded** by Mr J Cann. **Agreed.**

6. Matters arising

a) Liaise with HDC regarding delegated power to designated Bramber Brooks as a Nature Reserve. HDC Legal Dept continue to seek advice on how to grant power to Bramber PC. HDC and Natural England are also corresponding on the matter.

b) Noticeboard and information panel – costs obtained and authorised by Full Council. NM liaising re information panel contents and will install noticeboards when completed. The designer is currently producing draft content regarding heritage and nature. The design will be finalised when planned ponds are completed.

c) When undertaking tree works in the interests of visitor safety, bats were discovered. At the request of the landowner, an expert from the Sussex Bat Group attended, while tree works were undertaken.

7. Open Forum

a) Nature Reserve Designation. Due to the difficulty HDC has experienced in delegating power to the Parish Council, regarding Nature Reserve designation, the landowner will deal directly with HDC going forward.

ACTION **Advise HDC Legal Dept that owner will liaise directly** **Clerk**

b) The landowner had met with Mr C Burrell (owner of the Knepp Estate), to understand management structure options; he recommended an advisory group of experts going forward, including a Parish Council representative, RSPB, etc.

c) Rampion Windfarm representatives visited the site and took photos, for use in a permanent exhibition.

ACTION **Forward maps, and information regarding recent use, to Rampion representative** **Clerk**
(Chris Tomlinson).

8. Local Nature Reserve designation progress update

a) Due to a lengthy delay in HDC Legal Department granting the power to the Parish Council, committee members noted that the landowner will progress the designation process going forward.

9. Finance update

a) Income received - £10,201.14.
Expenditure - £9,020 (ExcVAT).
Balance remaining - £1,181.14.

10. Health & Safety matters

a) H&S Consultant visit undertaken and report circulated by NM 28.03.19
b) Recommended tree works undertaken to ensure safety of visitors.
c) Repairs to handrail of bridge completed.

11. Review next steps for Bramber Brooks Management Committee

a) Mindful of the Bramber Parish Council Internal Auditor recommendations, Cllr Potter **proposed** that management responsibility be handed back to the Bramber Brooks Management Group, once the full grant fund had been spent on Bramber Brooks, which would allow for the landowner to liaise with HDC regarding Nature Reserve designation. The Committee believe that, with a Bramber Councillor included on the advisory group, this decision would be in the best interest of Bramber Brooks. **Seconded** by Cllr Tilley. **Agreed.**

ACTION **Include recommendation on Full Council agenda for 12.06.19**

Clerk

The Chairman closed the meeting at 7.30pm

Signed:

Chairman

Date: